



TEXAS BOARD OF VETERINARY MEDICAL EXAMINERS

2018 LICENSE RENEWAL FORM

333 Guadalupe Street, Suite 3-810
 Austin, Texas 78701
 (512) 305-7555

Names _____

License #: _____

MAILING ADDRESS CHANGED? Yes ___ No ___

DVM LVT EDP SPECIAL

Please complete information below. **YOU MUST INCLUDE PHYSICAL HOME AND PRACTICE ADDRESS, NOT A P.O. BOX.**

PHYSICAL/PRACTICE INFORMATION

MAILING INFORMATION

HOME INFORMATION

Clinic Name: Address:		Address:		Address:	
City, State, Zip:		City, State, Zip:		City, State, Zip:	
COUNTY:		COUNTY:		COUNTY:	
COUNTRY:		COUNTRY:		COUNTRY:	
PHONE:		PHONE:		PHONE:	
FAX:		FAX:		FAX:	
EMAIL:		EMAIL:		EMAIL:	
EMPLOYMENT: (Employee, Owner, Other)		WORK: (Mobile, Relief)		PRACTICE: *See key below	

PRACTICE KEY

A-Avian	EHS-Exotic Hoof Stock	GR-Gov't., Fed Research	IND-Industrial	MP-Mixed Practice	R-Research	SA-Small Animal
CA-Caprine	F-Feed Lot	GM-Gov't., Municipal	LA-Large Animal	O-Other	RET-Retired	T-Teaching
D-Dairy	GS-Gov't., State	GSR-Gov't., State Research	LAB-Laboratory Animal	OV-Ovine	RP-Ranch	U-Unknown
DL-Diagnostic Lab	G-Gov't., Federal	HHC-Herd Health Consultation	M-Military	P-Primate	RT-Ratite	Z-Zoo Animal
E-Equine	GP-General			PO-Poultry	S-Swine	

YOUR LICENSE TO PRACTICE VETERINARY MEDICINE IN THE STATE OF TEXAS EXPIRES ON THE LAST DAY OF YOUR BIRTH MONTH. Incomplete renewals (e.g. no payment, no CE, no signature – either on-line or on this form) will not be processed and all documents will be returned to you. Statutory penalties will be assessed after the deadline(s). If you are a retired, military practitioner or hold a Special license, please read the information below and on the reverse of this form.

THE FOLLOWING ARE YOUR PAYMENT OPTIONS. THE FEES AND DEADLINES ARE ATTACHED.

Payment Option 1 – CHECK - You may renew by mailing a check for the correct amount, which must be drawn on a U.S. Bank and payable to the TEXAS BOARD OF VETERINARY MEDICAL EXAMINERS OR TBVME. Your payment must accompany this form. Checks returned due to insufficient funds will be assessed a \$25.00 returned check fee.

Payment Option 2 – State Employee Only – This option is available ONLY to state employees. Payment for an employee by a state agency with appropriated funds should be made via interagency transaction voucher (ITV). Note that you must still send your renewal application with CE certification to us. You are not considered “renewed”, until all paperwork with required signatures AND the payment has been received. Therefore, you should coordinate submission of your renewal application and payment via ITV with your agency accounting department.

*****Instructions for accounting department***** Fax a copy of the ITV (which includes an accounting contact and telephone number) to TBVME at (512) 305-7556 the day it is entered into USAS for payment. If payment is for multiple veterinarians, include a schedule with names, license numbers, renewal designation as active or inactive, and amount paid. The following information is provided for payment via ITV:

Agency – 578 TIN – 35785785789000 RTI – 578001 Invoice#: Veterinarian’s name and license number

RENEWAL FEES AND DEADLINES Your license is considered “delinquent” if it has not been renewed on or before the expiration date. By law, you **cannot** practice with a delinquent license. If a license is delinquent for one year or more, the law requires cancellation of your license.

ACTIVE OR MILITARY LICENSE - CONTINUING EDUCATION (CE) REQUIRED FOR EITHER LICENSE - In order to renew your license for 2018 in ACTIVE STATUS or as military practitioner, you must have earned the appropriate hours of acceptable CE prior to renewing your license for 2018 (DVM – 17 hours, LVT – 10 hours, EDP – 6 hours). You must maintain proper records as they are subject to inspection. Your signature below signifies either compliance, or exemption for one or more reasons indicated by you below. If you renew on-line, you will have to certify that you have complied with the CE requirements. Do **not** send CE verification. If a future compliance inspection reveals information to the contrary, Board action will be taken against your license and you will be fined.

I have complied with the continuing education requirements for active or military license renewal for 2018.

 SIGNATURE REQUIRED (if you renew as active or military)

INACTIVE LICENSE - You cannot practice with an inactive license except on your own animals. **The initial request (first time) for an inactive status MUST be made during your renewal period. If you miss the deadline, you must renew under the regular status, until the next renewal period.** (CE is not required for inactive license renewal. Please refer to the Continuing Education Rule - 573.64, for detailed information). If you are already on inactive status and you want to continue inactive status, you must sign below.

I wish to renew my Texas veterinary license under the provisions of the Inactive License Status.

SIGNATURE REQUIRED (if inactive requested)

I am exempt, by CE Rule, from the CE requirement for 2018 renewal: (check the applicable box)

- New licensee - obtained license during previous calendar year
- Resident or Intern (check Rule for CE after residency or internship has been completed)
- Charitable Mission (check Rule for CE after mission completed)
- Hardship Extension for **2018** Renewal (give date it was approved) _____

I hereby verify that the information given above is true and correct to the best of my knowledge. _____

SIGNATURE REQUIRED

I do not have the required number of CE hours for the current license renewal. I understand that I may renew my license but will be contacted by TBVME's enforcement personnel.

SIGNATURE REQUIRED

MILITARY OR RETIRED PRACTITIONERS ONLY - FEE WAIVER PROVISIONS - The Veterinary Licensing Act (Sec. 801.304 -Fee exemption) provides that licensees who are on **active duty with the Armed Forces of the United States** and do not engage in private or civilian practice; or license holders who are **totally and permanently retired do not have to pay a fee but must renew by returning this form with applicable signatures. Military practitioners must comply with the CE requirement for renewal.** Retired practitioners have no CE requirement. If you wish to come out of retirement, you may do so by paying applicable fees and complying with the other renewal requirements provided it is done within the same renewal year of initial retirement. If more than one renewal year has passed, you will be subject to reexamination and/or other re-licensing requirements.

I, _____, DVM, do hereby certify that I am (check one and sign):

- 1. On active duty in the Armed Forces of the U.S. and do not engage in the private or civilian practice of veterinary medicine.

(Also, please sign CE statement above.)

Signature Required (Military)

- 2. Permanently and totally retired and will no longer practice veterinary medicine.

Signature Required (Retired)

SPECIAL LICENSE RE-CERTIFICATION

An integral part of the renewal process of your Special License is re-certification of your official employment or practice. Any change in status to an ineligible category will necessitate withdrawal of your special license privileges and revocation of the special license. The required form is attached and must be returned with this renewal form and the proper fee.

Acceptable certifying officials include:

Higher Education	Dean or Assistant Dean
Animal Health Commission	Executive Director
Texas Diagnostic Laboratory	Executive Director
Under-Unrepresented Specialties	Chief Executive Officer of the sponsoring organization in Texas

ADDITIONAL LEGAL INFORMATION

SOCIAL SECURITY NUMBER REQUIRED -Section 231.302 of the Texas Family Code requires applicants and licensees to provide their social security number to the licensing agency. The social security number will be used for identification purposes within the Board and will be provided as required by the Family Code to the Texas Attorney General to assist in the administration of laws relating to child support enforcement. **STUDENT LOANS** -Section 57.491 of the Texas Education Code requires the Board to furnish license information to the Texas Guaranteed Student Loan Corporation. If you are identified by either organization as being in default on payments, it may jeopardize your license. You must enter into a loan repayment agreement and provide official proof of having done so prior to your license being renewed.

CRIMINAL CONVICTIONS AND/OR DISCIPLINARY ACTIONS IN ANOTHER STATE- Inform the Board if you have been charged with, convicted or indicted of or plead guilty or nolo contendere to a crime other than a Class C Misdemeanor traffic offense since your last renewal. Inform the Board if you have been disciplined in another State regarding your license to practice veterinary medicine in another country or state since you last renewed your license.