

Please remember, it is your professional responsibility to make sure we have your current contact information on file. In addition to the information required below, it is highly recommended that you provide an email address that we may use to contact you regarding rule changes, renewal notices, and other important information.

Your contact information can be updated using our online renewal system during your renewal period, but you must update your information within 60 days of a change.

CHAPTER 573 RULES OF PROFESSIONAL CONDUCT

§573.76 NOTIFICATION OF LICENSEE ADDRESSES

(a) Each licensee shall report to the Board the licensee's:

- (1) name and license number;
- (2) clinic or practice name;
- (3) physical business address;
- (4) mailing address;
- (5) residence address;
- (6) business telephone number; and
- (7) residence and/or cellular telephone number.

(b) A mailing address may be a post office box number. If a remote practice location does not have a physical business address, the licensee must provide as the physical business address sufficient directions as to how the practice location may be found.

(c) A relief veterinarian shall not be required to provide a clinic or practice name or a physical business address unless the relief veterinarian regularly conducts the largest percentage of his or her relief work at one clinic.

(d) A licensee shall notify the Board of any change of items required under subsection (a) of this section not later than the 60th day after the change takes place.

Source Note: *The provisions of this §573.76 adopted to be effective June 14, 2012, 37 TexReg 4229; amended to be effective December 23, 2014, 39 TexReg 10018*