

## Provisional License Information

Below is a summary of the steps, pre-requisite and required documents.

You must have at least one active license in another state to be eligible to take the provisional exam. The exam is only given in our office in Austin TX and we schedule 2 dates each month to administer the exam. We must have a complete file on you before you will be offered a date to take the exam. We must receive the following items before the file is considered complete.

1. Application and fee of \$605. The fee must be in the form of money order or cashier's check, and it takes care of the fees for both the provisional and regular exams.
2. Official transcript from your veterinary school showing the date your DVM degree was conferred.
3. Certified copy of your birth certificate. A certified copy is one issued by the entity that keeps the birth records in the state you were born.
4. NAVLE scores. You must contact VIVA and have your scores transferred to us. Their website is [www.aavsb.org](http://www.aavsb.org).
5. Letters of good standing from all states you are or have been licensed in. Also, please check to see if there is a fee for this service because they will not process your request until you have paid the fee.
6. Two letters of reference from licensed veterinarians who can attest to your veterinary skills. The letters must be signed and dated, must include details about the actual veterinary skills they have seen you perform, and when and where skills were observed.

You can have documents sent directly to us, and they will be kept in our pending file until we receive an application from you.

Once we have a complete file, we will offer you the dates we have available for the exam. You are allowed 30 minutes to take the exam which consists of 50 true/false questions over the material which will be included with the application. We grade the exam while you wait, and if you pass, you will walk out with a provisional license letter in hand that will allow you to practice until you take the next available state board exam.

If you meet these requirements, please email [licensing@veterinary.texas.gov](mailto:licensing@veterinary.texas.gov) to request a provisional license application. You will need to include your mailing address so that we can mail the application and exam study materials to you.