

MEETING MINUTES

BOARD MEETING: TEXAS BOARD OF VETERINARY MEDICAL EXAMINERS

JULY 12, 2022

ATTENDEES:

Dr. Sandra Criner
Dr. Samantha Mixon
Dr. Steven Golla
Ms. Raquel Olivier
Dr. Michael White
Mr. Keith Pardue
Dr. Randall Skaggs
Ms. Sue Allen
Ms. Victoria Whitehead

Agenda Item 1 Roll Call and Call to Order (Mr. Pardue)

Read mission to TBVME.

Dr. Criner called roll.

Agenda Item 2. Approve meeting minutes

Minutes approved from Board Business Meeting held on January 25, 2022 meeting.

Dr. Criner motioned to approve the minutes

Dr. Mixon seconded the motion

Motioned passed

Minutes approved from special meeting held June 13, 2022 meeting.

Dr. Mixon motioned to approve the minutes

Dr. White seconded the motion

Motion passed

Minutes approved form Emergency meeting held on June 13, 2022

Dr. Criner motioned to approve the minutes

Dr. Mixon seconded the motion

Motion passed

Agenda Item 3. Citizen Comments

- a. Judy Santerre . rural changes sent in my Jody Ware, DVM also commended the Board for being more transparent.
- b. Trent Hightower with Texas Veterinary Medical Association, commented on proposed rule changes; the honesty and integrity and fair dealing rule they submitted making sure that veterinarians only perform procedures with the consent of the owner. He wants to ensure that this is worded very clearly as he things it doesn't quite do that, yet. Re: record keeping, it's too long to understand. Proposal based on Ohio. Practitioners said is problematic and too broad in scope. Complete records on

surgery, be detailed, etc. Change to the rules that require or allow docs to share records is a good rule. Suggested we develop Ohio's rules.

Agenda Item 4. Agency Reports

Mike Tacker (Acting ED) . . . Hired part-time attorney, Brittany. Kevin McDonald in enforcement hired investigator for Dallas region. New hire is a 15-year vet tech. . . Kevin McDonald has stepped in as Interim Enforcement Supervisor while Mike has been acting as Interim Executive Director. . .

Reorganization on Legal Team and Licensing.

Texas Parks and Wildlife has filed 80 cases on individuals practicing veterinary medicine without a license in Uvalde county.

The previous two weeks have been busy dealing with the office move; boxing everything up. The move took place July 12th. Agency inventory was completed.

IT has requested from the governor's office to fund some new software. The dental board is going to share their IT person with TBVME on a 10-20% basis.

Furniture has been ordered for the new building.

Storage room has been cleared out.

Purchased and received an extension to our server.

1. Reports

Strategic plan was due in June. It's in progress. Very lengthy report. Project next 5 years. Hope to be completed by the end of July.

LAR due July 29th.

House Bill 40.18 is due October 1st. LBB reports to ensure compliance, are due September 30 and Performance Measures are in the process of being caught up.

FY 22 budget has been reviewed.

Re-instituted collecting for open records and collecting for CE approvals, as all of that had been shut down, previously.

Preparing for Dr. Gola's orientation training.

Performance appraisals are due July 15th; 75% of them are already done. Looking at merits for employees who have gone above and beyond. We've been coded for 3 employees within the last week.

Update on move to new building.

Mr. Pardue commended the board for it's hard work.

July 7th and be back up on the 8th. . .

With so many agencies moving from the Hobby Building, that's a lot of servers at once.

Mr. Tacker added that we do have an action plan we'll discuss later on technology.

Mr. Hargis gave legal report. We have 428 cases in backlog. 435 total. However, we project by, if everything is approved, that would reduce the total amount by 100 cases. Got the new legal team on board. Passing out responsibilities to new legal team which will reduce case rate even more; by another 100 cases by October. Benchmark number is 235 cases. Just a projection.

Since mid-June, received 66 open records request for the legal department. ' .

Ms. Whitehead asked in re: to the 171 cases...how old some of the cases. Mr. Hargis informed that it goes back to maybe two-three years, approximately.

Jerod spoke about compliance. 33 members are under compliance per the Agreed Orders.

The fingerprinting program implemented in 2018, now has 13,181 fingerprints to look through. 789 have a criminal history which details/info has been requested.

SOAH cases: 19 have been resolved in the last 5 weeks. 13 Agreed Orders have been signed and 2 are set to be dismissed in October.

Wanda Bennet spoke for Licensing: 10,536 DVMs, 57 DVM Specialists, 10 DVM temporary, 2,424 LVTs and 61 Equine Dental Providers, which is total of 13,088 licenses.

Between June 1 and July 7, 85 applications were processed.

The finance team has helped out as it was 45 days before we initially reviewed. That time is decreasing to 30-35 days.

A part-time Licensing Specialist is being brought in.

It takes 1-2 days once one has passed the state exam to get their license.

Mike Tacker spoke on Enforcement. There have been 315 complaints in 2022, so far. 162 cases are under investigation.

The medical review process – there are 90 cases in the queue. Dr. Criner, Dr. White and Dr. Skaggs review most of them.

Agenda Item 5. Discussion of and Possible Action Regarding Rules

Dr. Mixon mentioned Contents are being updated to keep up with advances and increased standards. .

573.27 has been reworked and will have the following sentence: "Licensee shall conduct their practice with honesty, integrity and fair dealing. Unless otherwise provided for in law, licensees shall obtain consent before performing a procedure."

Dr. Criner motioned to approve the posting of Rule Amendment regarding Rule 573.27 to the Texas Register, pending legal review

Ms. Raquel Olivier seconded the motion

Motion passed.

Regarding Adoption of Veterinarian Patient Record Keeping Rule Amendment 573.52

Dr. White discussed wanting to add the words "legible" and "species" to the rule

Dr. Mixon we can the words "legible" and "species."

Ms. White motioned to adopt above Rule amendment Veterinary Patient Record Keeping changed with adding "legible" in front "written" under subsection (a) and added "species" back into subsection (a)(2), pending legal review

Dr. Criner and Dr. Mixon seconded the motion

Motion passed

With respect to amendment to Informal Conference Rule 575.29

Dr. Mixon discussed Rule amendment for Informal Conferences: (rule 575.29) Nothing was changed, but language was added. Vets need more clarification on what the Board expects coming into Informal Conferences.

Dr. Criner motioned to post rule amendment 575.29 Informal Conference to the Texas Register after approval from legal

Dr. Mixon seconded the motion

Motion passed

With Respect the new proposed Rule Veterinarian Technician Designation 571.18

Dr. Mixon discussed

Vet Tech 801.002 Texas Legislative Act – vet tech MUST be licensed. Pursuant to 571.18. All other employees of vet’s office can use veterinary assistant. Sue Allen spoke up on this matter. It’s been a “heated argument” across multiple states.

Dr. White distinguished differences in his opinion on what is a veterinary assistant and a licensed veterinary technician

Dr. Golla discussed concerns with the proposed Rule 571.18 and he is worried about push back from people that have been technician for years.

Dr. Criner motioned for rule 571.18 to be posted to the Texas Register for comment after legal review.

Ms. Whitehead Seconded

The motion passed.

Agenda Item 6 Discussion of and Possible Action Concerning TBVME Bylaws

Ms. Whitehead discussed TBVME By Laws and Staff Manual be bifurcated.

Looking at best practices from other state agencies

Agenda Item 7 Discussion of and Possible Action Concerning TBVME Staff General Manual

We are going to create Policies and Procedures and work on re-writing the manual. She’s going to start this in early August.

Agenda Item 8 Discussion of and Possible Action on Adopting a social media policy

Ms. Whitehead spoke on updating social media to help the public reach us, etc. Most agencies have adopted a social media policy re: public comment and our transparency.

She also spoke on the structures of our meetings.

Dr. Skaggs motioned that the Board adopt the social media policy as presented

Dr. Mixon seconded the motion

Motion passed

Agenda Item 9 Consideration of and Possible Action to Vote on TBVME Board Members to Fill Vice-President and Secretary positions

TBVME naming of new board members to fill Officer positions.

Mr. Pardue – President

Dr. Skaggs motioned Dr. Criner for vice president.

Ms. Whitehead seconded the motion

Motion passed

Ms. Whitehead motioned that Dr. Mixon be appointed as Secretary

Dr Criner seconded the motion

Motion passed

Agenda Item 10 Discussion and Possible Action on TBVME Committees to Fill Open Positions for Remainder of 2022

Ms. Whitehead moved to leave the finance committee and rules committee as standing and that we amend the licensing committee to remove Mr. Pardue and Dr. Golla pending final completion of board certification.

Dr. Mixon Seconded the motion

Motion passed

Agenda Item 11 Discussion of and Possible Action of TBVME TAC Rules and How they are derived from the Veterinary Licensing Act

Dr. Criner spoke of TBVME TAC rules and how they are derived from the Veterinary Licensing Act. We base our rules on the law and if non-stakeholders and stakeholders want to change anything, they need to contact the Legislature.

Agenda Item 12 Update on Pending Litigation [Executive Session]

Agenda Item 13 Consideration and Approval of Agreed Orders

Case #	Name	License #	Practice City
CP 18-183	Travis Arledge, DVM	9778	Winters, TX
<i>Non-voting members:</i>	Dr. Randall Skaggs		
CP 19-280	David Faulkner, DVM	5248	Amarillo, TX
<i>Non-voting members:</i>	Dr. Michael White		
CP 19-287	Erica Dumeyer, DVM	13596	Flint, TX
<i>Non-voting members:</i>	Dr. Randall Skaggs		
CP 20-091	Brittany Chappell, DVM	12732	League City, TX
<i>Non-voting members:</i>	Dr. Sandra Lynn Criner		
CP 20-097	Adam Mayorga, DVM	16046	Friendswood, TX
<i>Non-voting members:</i>	Dr. Randall Skaggs		

CP 20-131	Edwin Brockway, DVM	4222	Hughes Springs, TX
<i>Non-voting members:</i>	Dr. Randall Skaggs		
CP 20-184	James Bell, DVM	6593	Castroville, TX
<i>Non-voting members:</i>	Dr. Michael White		
CP 20-211	Brady Hanson, DVM	11716	Beaumont, TX
<i>Non-voting members:</i>	Dr. Sandra Lynn Criner ; Dr. Michael White		
CP 20-245	Crystal Windsor, DVM	10846	White Deer, TX
<i>Non-voting members:</i>	Dr. Randall Skaggs		
CP 21-001	James Holcomb, DVM	4329	Austin, TX
<i>Non-voting members:</i>	Dr. Michael White		
CP 21-087	Lindsay Fultz, DVM	12899	Harlingen, TX
<i>Non-voting members:</i>	Dr. Michael White		
CP 21-161	Cheri Honnas, DVM	14707	Wimberley, TX
<i>Non-voting members:</i>	Dr. Michael White		
CP 22-040	Brady Hanson, DVM	11716	Beaumont, TX
<i>Non-voting members:</i>	Dr. Michael White		
CP21-331	Clarissa Downey, DVM	8877	Harlingen, TX
<i>Non-voting members:</i>	Dr. Michael White		

Dr. Criner made a motion to approve the above agreed orders.

Dr. Mixon seconded the motion

The motion passed

Dr. Criner made a motion to go into Executive Session under Agenda Item 12

Not Seconded

Agenda Item 14 Consideration and approval of cases recommended for dismissal by Informal Conference

Case #	Name	License #	Practice City
CP 18-021	Amy Pilmer, DVM	11318	Fredricksburg, TX
<i>Non-voting members:</i>			
CP 19-020	Edna Betancourt, DVM	12579	Fate, TX
<i>Non-voting members:</i>			
CP 19-068	Prakash Bommala, DVM	13093	Houston, TX
<i>Non-voting members:</i>			
CP 19-090	Leslie Garibay, DVM	14137	Richardson, TX
<i>Non-voting members:</i>	Dr. Michael White		
CP 19-131	Casey Conklin, DVM	14181	Raytown, MO
<i>Non-voting members:</i>	Dr. Michael White		
CP 19-132	Roberto Ramos, DVM	13614	Edinburg, TX
<i>Non-voting members:</i>	Dr. Michael White		
CP 19-286	Jennifer Kapp, DVM	7361	Carrollton, TX
<i>Non-voting members:</i>	Dr. Michael White		
CP 19-350	Donna Hall, DVM	3795	Dayton, TX
<i>Non-voting members:</i>	Dr. Michael White		
CP 19-388	Kathryne DeLeon, DVM	14964	Houston, TX
<i>Non-voting members:</i>	Dr. Randall Skaggs		
CP 20-089	Clayton Greenway, DVM	16235	Cedar Park, TX
<i>Non-voting members:</i>			
CP 20-126	Jacqueline Burrell, DVM	15361	Pearland, TX

<i>Non-voting members:</i>	Dr. Michael White		
CP 20-133	Marla Beach, DVM	13191	Flower Mound, TX
<i>Non-voting members:</i>	Dr. Michael White		
CP 20-162	Brady Hanson, DVM	11716	Beaumont, TX
<i>Non-voting members:</i>	Dr. Michael White		
CP 20-267	Leroy Vaden, DVM	3491	Uvalde, TX
<i>Non-voting members:</i>			
CP 20-361	Rachel Ring, DVM	8708	Dallas, TX
<i>Non-voting members:</i>	Dr. Michael White		
CP 20-369	Sarah Hendry, DVM	16557	Nacogdoches, TX
<i>Non-voting members:</i>	Dr. Michael White		
CP 21-373	Lindsay Fultz, DVM	12899	Harlingen, TX
<i>Non-voting members:</i>	Dr. Michael White		

Ms. Whitehead motioned to approve cases for dismissal by Informal Conference

Dr. Criner Seconded

The motion passed.

Agenda Item 15. Consideration and Approval of Cases Recommended for Dismissal from Medical Review

Case #	Name	License #	Practice City
CP 20-027	Patrick Griffin, DVM	5186	Troy, TX
<i>Non-voting members:</i>	Sue Allen, LVT		
CP 20-347	Shannon Gaharan, DVM	14523	Wylie, TX
<i>Non-voting members:</i>			
CP 21-015	Jiyoun Kim, DVM	16745	Richardson, TX
<i>Non-voting members:</i>			
CP 21-051	Sarah Morelli, DVM	15769	Carrollton, TX
<i>Non-voting members:</i>			
CP 21-071	Byron Jones, DVM	4966	Denton, TX
<i>Non-voting members:</i>	Dr. Michael White		
CP 21-073	Eric Ta, DVM	12175	Castroville, TX
<i>Non-voting members:</i>			
CP 21-101	Douglas Lange, DVM	6716	Dallas, TX
<i>Non-voting members:</i>	Dr. Michael White		
CP 21-108	Carole Price, DVM	5343	Houston, TX
<i>Non-voting members:</i>			
CP 21-113	Cara Bankson, DVM	15337	Gilmer, TX
<i>Non-voting members:</i>			
CP 21-148	Chris Durham, DVM	8237	Krugerville, TX
<i>Non-voting members:</i>			
CP 21-162	John Mehanni, DVM	16271	Houston, TX
<i>Non-voting members:</i>	Dr. Michael White		
CP 21-166	Thomas Martin, DVM	10730	Laredo, TX
<i>Non-voting members:</i>	Dr. Randall Skaggs		
CP 21-172	Raquel Ellis, DVM	16697	El Paso, TX
<i>Non-voting members:</i>			
CP 21-193	Amy Lowe, DVM	15685	Houston, TX
<i>Non-voting members:</i>	Dr. Michael White		
CP 21-200	Patrick Choyce, DVM	5290	Katy, TX
<i>Non-voting members:</i>	Dr. Michael White		
CP 21-206	Jon Michler, DVM	10037	Jasper, TX

<i>Non-voting members:</i>			
CP 21-238	Aziza Glass, DVM	14056	Houston, TX
<i>Non-voting members:</i>	Dr. Michael White		
CP 21-310	Katelyn Hickman, DVM	16473	Stillwater, OK
<i>Non-voting members:</i>			
CP 21-313	Jeff Ledford, DVM	14318	Lubbock, TX
<i>Non-voting members:</i>	Ms. Victoria Whitehead, J.D.		
CP 21-348	Grant Ramsey, DVM	13065	Castle Hills, TX
<i>Non-voting members:</i>			
CP 21-354	Vanessa Romano, DVM	15986	Friendswood, TX
<i>Non-voting members:</i>	Dr. Randall Skaggs		
CP 21-358	Narender Cheemeria, DVM	9236	Cypress, TX
<i>Non-voting members:</i>	Dr. Randall Skaggs		
CP 21-367	Coalson Lacey, DVM	10720	Sachse, TX
<i>Non-voting members:</i>	Dr. Randall Skaggs		
CP 21-369	Leslie Mayes, DVM	8488	Fort Worth, TX
<i>Non-voting members:</i>			
CP 21-372	Robert Webster, DVM	9938	Georgetown, TX
<i>Non-voting members:</i>	Dr. Michael White		
CP 21-381	Patrick Griffin, DVM	5186	Troy, TX
<i>Non-voting members:</i>	Dr. Michael White; Sue Allen, LVT		
CP 21-389	Allyson Horton, DVM	16221	Bowie, TX
<i>Non-voting members:</i>	Dr. Michael White		
CP 21-392	William Shomette, DVM	8011	Rowlett, TX
<i>Non-voting members:</i>	Dr. Michael White		
CP 21-398	Lindsay Robinson, DVM	10977	Mansfield, TX
<i>Non-voting members:</i>	Dr. Michael White		
CP 21-399	Anna Chan, DVM	6792	Austin, TX
<i>Non-voting members:</i>	Dr. Michael White		
CP 21-410	Matthew Brooks, DVM	14453	Cedar Park, TX
<i>Non-voting members:</i>			
CP 21-418	Jill McNeal, DVM	9250	Benbrook, TX
<i>Non-voting members:</i>	Dr. Michael White		
CP 21-419	Brian Cichocki, DVM	11694	Fort Worth, TX
<i>Non-voting members:</i>	Dr. Michael White		
CP 21-422	Jacob Sherwood, DVM	8672	Richmond, TX
<i>Non-voting members:</i>	Dr. Michael White		
CP 21-424	Lynn Logan, DVM	6046	Fort Worth, TX
<i>Non-voting members:</i>	Dr. Michael White		
CP 21-425	Amanda Foard, DVM	15109	Weatherford, TX
<i>Non-voting members:</i>	Dr. Michael White		
CP 21-431	Scott Bertrand, DVM	8076	Dallas, TX
<i>Non-voting members:</i>	Dr. Michael White		
CP 21-438	Sam Seramur, DVM	16588	San Antonio, TX

<i>Non-voting members:</i>			
CP 21-440	Todd Murphy, DVM	7782	Round Rock, TX
<i>Non-voting members:</i>	Dr. Michael White		
CP 21-444	Jacqueline Hernandez, DVM	15001	El Paso, TX
<i>Non-voting members:</i>	Dr. Michael White		
CP 21-448	Jennifer Steele, DVM	16577	Little Elm, TX
<i>Non-voting members:</i>			
CP 22-006	Jennifer Le, DVM	13879	Spring, TX
<i>Non-voting members:</i>	Dr. Michael White		
CP 22-007	Devin Smith, DVM	14299	Rockwall, TX
<i>Non-voting members:</i>	Dr. Michael White		
CP 22-009	Jordan Davis, DVM	16198	Harker Heights, TX
<i>Non-voting members:</i>	Dr. Michael White		
CP 22-018	Coreen Cooper, DVM	12359	Austin, TX
<i>Non-voting members:</i>	Dr. Michael White		
CP 22-023	Gabriel Vasquez, DVM	12718	El Paso, TX
<i>Non-voting members:</i>	Dr. Michael White		
CP 22-028	Bruce Hardesty, DVM	7183	Austin, TX
<i>Non-voting members:</i>	Dr. Michael White		
CP 22-034	Angel Thompson, DVM	11716	Allen, TX
<i>Non-voting members:</i>	Dr. Michael White		

The following dismissals were pulled for executive session:

CP21-015, CP21-108, CP21-113

Dr. Criner motioned to approve the above cases for dismissal from Medical Review except for the cases that were pulled

Dr. Mixon seconded the motion

Motion passed

Agenda Item 16 Consideration and approval of cases recommended for dismissal from staff

Case #	Name	License #	Practice City
CP 21-036	Danny Dutton, DVM	9802	Weatherford, TX
<i>Non-voting members:</i>			
CP 21-439	Gulf Coast Vet Specialist	N/A	Houston, TX
<i>Non-voting members:</i>			
CP 21-456	Scott Barham, DVM	9519	Corsicana, TX
<i>Non-voting members:</i>			
CP 22-013	Alamo Dog and Cat Hospital	N/A	San Antonio, TX

<i>Non-voting members:</i>			
CP 22-041	Emergency Animal Hospital of Collin Co.	N/A	Plano, TX
<i>Non-voting members:</i>			
CP 22-048	Robert Maza, DVM	5524	Brownsville, TX
<i>Non-voting members:</i>			
CP 22-057	Miguel Martinez, DVM	10872	San Antonio, TX
<i>Non-voting members:</i>			
CP 22-094	Craig Elbel, DVM	4707	Spring Branch, TX
<i>Non-voting members:</i>			
CP 22-097	Nicole Quintero, DVM	16790	Edinburg, TX
<i>Non-voting members:</i>			
CP 22-119	David Worth, DVM	13811	Boerne, TX

<i>Non-voting members:</i>			
CP 22-132	Melissa Shamrock, DVM	16811	Tiffin, IA
<i>Non-voting members:</i>			
CP 22-162	Sherri Swanton, DVM	10772	Sanger, TX
<i>Non-voting members:</i>			
CP 22-164	Dean Yates, DVM	6546	Carthage, TX
<i>Non-voting members:</i>			
CP 22-168	Dana Boehm, DVM	9524	Taylor, TX
<i>Non-voting members:</i>			
CP 22-182	Williamson County Animal Shelter	N/A	Georgetown, TX
<i>Non-voting members:</i>			
CP 22-188	Steven Cox, DVM	13291	Beeville, TX
<i>Non-voting members:</i>			
CP 22-189	Dora's Dawg and Katz	N/A	Kingwood, TX
<i>Non-voting members:</i>			
CP 22-192	Central Texas Veterinary Specialty and Emergency Animal Hospital	N/A	Round Rock, TX
<i>Non-voting members:</i>			
CP 22-206	Douglas Tucker, DVM	8208	Plano, TX
<i>Non-voting members:</i>			
CP 22-207	Chrissy Gammon, DVM	16046	Friendswood, TX
<i>Non-voting members:</i>			
CP 22-210	Douglas Tucker, DVM	8208	Plano, TX
<i>Non-voting members:</i>			
CP 22-214	Animal Medical Center	N/A	McAllen, TX
<i>Non-voting members:</i>			
CP 22-221	Boca Chica Animal Hospital	N/A	Brownsville, TX
<i>Non-voting members:</i>			
CP 22-234	Kristen Slater, DVM	11233	Magnolia, TX
<i>Non-voting members:</i>			
CP 22-236	Danielle Hill, DVM	8547	Woodbury, MN

<i>Non-voting members:</i>			
CP 22-239	Thomas Reece, DVM	5035	Tipton, OK
<i>Non-voting members:</i>			
CP 22-022	Carmine Esposito, DVM	15244	Granbury, TX
<i>Non-voting members:</i>			

The following dismissals were pulled for executive session:

CP21-036

Dr. Criner motioned to approve dismissal of cases recommended from Staff except for the cases that were pulled

Dr. Mixon seconded the motion

Motion passed

Ms. Whitehead motioned to go into Executive Session pursuant to Texas Government Code 551. Seeking legal consultation and personnel matters as stated on the agenda

Ms. Olivier seconded

Motion passed

Mr. Pardue Announced the Board moved into executive session starting at 11:32 a.m.

Mr. Pardue Announced the Board is back in open session at 1:51 pm:

Agenda Item 15 With respect to cases that were pulled under attorney consultation from Medical Review:

Dr. Criner motioned to dismiss CP21-015

Dr. Mixon seconded the motion

Motion passed

Dr. Criner motioned to dismiss CP21-108

Dr. Mixon seconded the motion

Motion passed

Dr. Criner CP21-113 motioned to bring the case back to Informal Conference

Dr. Mixon seconded the motion

Motion passed

Agenda Item 16 With respect to cases that were pulled under attorney consultation from Staff Conference:

Dr. Mixon motioned to approve to dismiss CP21-036

Ms. Whitehead seconded the motion

Motion passed

Agenda Item 17 Discussion and Consideration of Personnel Matters

Ms. Whitehead motioned to post the permanent Executive Director position

Ms. Olivier seconded the motion

Motion passed

5 in Favor; 3 Against; 1 board member could not vote because the member needs to attend training

Next meeting date is September 9th, 2022 at 9:00 a.m.

And October 18, 2022 at 9:00 a.m.

Only agenda items will be case dispositions

Agenda Item 19 Adjourn.

Dr. Mixon motioned to adjourn

Dr. Criner seconded the motion

Motion passed