

**TEXAS BOARD OF VETERINARY MEDICAL EXAMINERS**  
**BOARD MEETING MINUTES**  
**February 09, 2021.**

The Texas Board of Veterinary Medical Examiners met for a scheduled meeting on Tuesday, February 09, 2021 at 10:00 a.m. virtually via a Zoom conference call that was broadcast live on YouTube.

**Agenda Item 1. Full Board Call to Order, Roll Call.**

Jessica Quillivan, DVM, Board President, called the meeting to order at 10:00 a.m. Board Members present were Jessica Quillivan, DVM; Keith Pardue, Vice President; Lynn Criner, DVM, Secretary; Carlos Chacon; Samantha Mixon, DVM; Michael White, DVM; Randy Skaggs, DVM; Sue Allen, LVT; and Victoria Whitehead. Board Staff present were: Executive Director, John Helenberg, Operations Director, Candice Simon; General Counsel, Brittany Sharkey; Enforcement Supervisor, Mike Tacker; Chief Financial Officer, Ernesto Palacios, and Executive Assistant, Patricia Prentice.

**Agenda Item 2. Consideration and Approval of the September 22, 2020 Minutes.**

Dr. Criner noted a typo correction to agenda item number 4. "Rule" should read "Rural." Dr. Quillivan also noted a correction to agenda item 12, "Dr. Sessum" should read "David Sessum, LVT." Dr. Quillivan also had another correction for page 16 on the 2<sup>nd</sup> paragraph should read as "utilized" instead of "utilize." Dr. Criner moved to accept the September 22, 2020 minutes with the corrections listed above, Mr. Pardue seconded, and the motion passed unanimously to approve.

**Agenda Item 3. Executive Director's Report.**

• **Update on Medical Review Process**

Mr. Helenberg started off his report with a brief update on bills that have been filed in the current legislative session that impact veterinarians. HB685 would create a critical care protection program for veterinary clients and HB1259 would create a rural veterinary incentive program. The full text of these bills can be viewed at the Texas Legislature Online.

The board received its final assessment from the Sunset Commission, which will be discussed in further detail during agenda item four. Mr. Helenberg and Presiding officer, Dr. Quillivan attended the public hearing in December, where the final recommendations were adopted.

The board's current policy for continuing education requirements will remain in place. The board has suspended continuing education requirements during the Governor's emergency declaration relating to the COVID-19 pandemic. We will continue to keep those requirements suspended until at least 45 days after the emergency declaration has been cancelled. In the meantime, the board is encouraging licensees to obtain as many of their hours as they can virtually. Continuing education requirements will be further discussed by the board in agenda item number six.

Mr. Helenberg gave the board a brief update on the implementation of the new data system for the agency. The public verify page is currently live on the website and displaying information. The Licensee Renewal portal received CPA certification the first week of February. This project is still a work in progress, with improvements being made daily. Once the new data system is fully live, an instructional video will be posted on the agency website that will show how to access and navigate the new system.

The Executive Director presented a summary of agency operations, including a financial update and licensing totals. The licensing department currently has 8823 active DVM licenses, 1822 active LVT licenses and 54 active EDP licenses. Enforcement has closed out of all their 2018

cases and has 13 open FY2019 cases and 70 open FY2020 cases. Lastly, the legal division currently has 306 pending cases and 89 of those cases are pending board action in today's meeting.

In closing, Mr. Helenberg gave a brief update about an agency employee who has been in critical care due to COVID-19. He reports our employee is finally out of the ICU and will be permitted to go home with his family, but he still has a long road of recovery ahead of him. Mr. Helenberg then opened the floor to Ms. Sharkey to speak about the current medical review process. The board has rolled out a new streamlined medical review process. This was a team effort between Legal and Enforcement divisions as well as our board members. The new forms have been created with simplified boxes to ensure medical records are complete. In addition, the forms are easier to use in further case review and deliberation. The forms have been disbursed and board members can expect to see them at meetings later in the year.

#### **Agenda Item 4. Update on Sunset Commission and Data System.**

Mr. Helenberg provided more detail about the new data system the agency staff is working on implementing. We experienced some challenges and setbacks, namely the transfer of data from the old system to the new system. Full implementation of the new data system was not completed by the time of the board's Sunset review, which was noted in the final assessment. The Sunset Commission did however recognize the challenges we faced with the vendors. The board was able to build this new data system without any extra funds from the legislature or without raising licensees' fees. The new data system continues to progress, and the board is looking to roll out the system quickly after receiving CPA certification the first week of February. As previously mentioned, the public verify is up on the board website with live updates.

#### **Agenda Item 5. Discussion, and possible action regarding the enforcement of practicing without a license.**

Mr. Helenberg presented an idea to the board to create a task force with local law enforcement agencies to help investigate cases involving the practice of veterinary medicine without a license. Many of these cases have a criminal component, which our agency cannot fully investigate or prosecute on our own. This partnership could also train law enforcement officers to provide the statutorily required continuing education on controlled substances.

The Board members voiced some concerns about this proposal. There were concerns about the provision of training and who would drive the direction of these partnerships. Mr. Helenberg stated that the Board and Enforcement division will carry out all the training. The Board will have full authority over the task force and able to terminate the partnerships at any time.

Other concerns were raised around the costs associated with these partnerships. Mr. Helenberg addressed these concerns by stating we would not fund any of the investigations. This task force would merely be agencies coming together to have access to and use difference resources and would ultimately provide jurisdiction and ability to enter different counties included in the cases. When the discussion concluded, Dr. Skaggs made a motion to approve the request to build a task force. Mr. Chacon seconded the motion, and the motion was unanimously approved.

**Agenda Item 6. Discussion, recommendation, and possible action regarding proposed rule changes to be published in the Texas Register.**

**a. 573.65 CE Continuing Education Requirements (Amendment)**

In September of 2020, the board discussed a possible rule change to 573.65 regarding CE Continuing education requirements and what the rule would reflect after the Governors emergency declaration is lifted. Ms. Sharkey presented two versions of the amended rule.

**Option 1: No limitation on online/virtual courses**

**RULE §573.65 Proof of Acceptable Continuing Education**

(b) Distribution of Continuing Education Hours.

(1) Veterinary Licensees.

(A) Of the required seventeen (17) hours of continuing education for veterinary licensees, no more than five (5) hours may be derived from either:

(i) correspondence courses; or

(ii) practice management courses.

(B) Hours claimed for self-study shall not exceed three (3) hours.

(C) Hours claimed for online interactive, participatory programs shall not exceed 10 hours.

(D) Notwithstanding the allowable hours provided in subparagraphs (A) - (C) of this paragraph, at least seven (7) hours must be obtained from personal attendance at live courses, seminars and meetings providing continuing education.

(2) Equine Dental Provider Licensees.

(A) None of the required six (6) hours of continuing education for equine dental provider licensees may be derived from either correspondence courses or practice management courses.

(B) Hours claimed from self-study shall not exceed one (1) hour.

(C) Hours claimed from online interactive, participatory programs shall not exceed two (2) hours.

(D) Notwithstanding the allowable hours provided in subparagraphs (A) - (C) of this paragraph, at least four (4) hours must be obtained from personal attendance at live courses and seminars providing continuing education.

(3) Licensed Veterinary Technicians.

(A) Licensed veterinary technicians are required to complete ten (10) hours of continuing education annually. Of the required ten (10) hours, no more than two (2) hours of continuing education for licensed veterinary technicians may be derived from practice management.

(B) No more than four (4) hours of continuing education for licensed veterinary technicians may be derived from correspondence courses.

(C) Hours claimed from self-study shall not exceed two (2) hours.

(D) Hours claimed from online interactive, participatory programs shall not exceed four (4) hours.

(E) Notwithstanding the allowable hours provided in subparagraphs (A) - (D) of this paragraph, at least six (6) hours must be obtained from personal attendance at live courses and seminars providing continuing education.

**Option 2: Increasing the allowed amount of online/virtual courses.**

**RULE §573.65 Proof of Acceptable Continuing Education**

(b) Distribution of Continuing Education Hours.

(1) Veterinary Licensees.

(A) Of the required seventeen (17) hours of continuing education for veterinary licensees, no more than five (5) hours may be derived from either:

(i) correspondence courses; or

(ii) practice management courses.

(B) Hours claimed for self-study shall not exceed three (3) hours.

(C) Hours claimed for online interactive, participatory programs shall not exceed ~~10~~ 15 hours.

(D) Notwithstanding the allowable hours provided in subparagraphs (A) - (C) of this paragraph, at least ~~seven (7)~~ two (2) hours must be obtained from personal attendance at live courses, seminars and meetings providing continuing education.

(2) Equine Dental Provider Licensees.

(A) None of the required six (6) hours of continuing education for equine dental provider licensees may be derived from either correspondence courses or practice management courses.

(B) Hours claimed from self-study shall not exceed one (1) hour.

(C) Hours claimed from online interactive, participatory programs shall not exceed ~~two (2)~~ four (4) hours.

(D) Notwithstanding the allowable hours provided in subparagraphs (A) - (C) of this paragraph, at least ~~four (4)~~ two (2) hours must be obtained from personal attendance at live courses and seminars providing continuing education.

(3) Licensed Veterinary Technicians.

(A) Licensed veterinary technicians are required to complete ten (10) hours of continuing education annually. Of the required ten (10) hours, no more than two (2) hours of continuing education for licensed veterinary technicians may be derived from practice management.

(B) No more than four (4) hours of continuing education for licensed veterinary technicians may be derived from correspondence courses.

(C) Hours claimed from self-study shall not exceed two (2) hours.

(D) Hours claimed from online interactive, participatory programs shall not exceed ~~four (4)~~ eight (8) hours.

(E) Notwithstanding the allowable hours provided in subparagraphs (A) - (D) of this paragraph, at least ~~six (6)~~ two (2) hours must be obtained from personal attendance at live courses and seminars providing continuing education.

After an open discussion, the board agreed to remove the distinction between having to have “virtual” or “in-person” CE, agreeing to carry a motion to adopt Option 1 from above as the new rule for 573.65.

Mrs. Whitehead made a motion to accept option 1 as the amended rule, Dr. Mixon seconded the motion, and the motion was passed unanimously.

**Agenda Item 7. Board discussion of Board member appearing in a TVMA sponsored podcast to discuss equine dentistry rules and statutes.**

Dr. Mixon began a brief discussion with the rest of the board, volunteering herself to participate in and be a part of a TVMA led podcast. The Board agreed that getting the information out about equine dentistry on that platform would be helpful to the whole veterinary community. Dr. Quillivan commented that the Executive Director and Legal Counsel would need to be involved before anything was published to ensure the correct information is being presented.

**Agenda Item 8. Discussion of the addition of a Rules committee to the Board’s Standing Committees.**

After a brief discussion regarding the committees, the board decided to create a standing rules committee. Ms. Sharkey suggested the board vote to make an ad hoc committee today. At the next Board meeting, staff will present a proposed rule to formally establish the committee and lay out the parameters of the committee.

Mr. Pardue made a motion to form an ad hoc committee comprised of Dr. Mixon, Dr. Quillivan and Mrs. Whitehead. Dr. White seconded the motion, and the motion was unanimously approved.

**Agenda Item 9. Discussion of the formation of an ad hoc committee to clarify medical records rules and produce a continuing education course on that subject.**

Dr. Skaggs raised a concern about the specificity of board rules on medical records and how to fairly discipline licensees for violations of those rules. Dr. Mixon agreed with Dr. Skaggs and stated that medical records rules are challenging to apply uniformly.

Dr. Skaggs stated that the newly formed rules committee would be a good avenue to explore needed changes to the medical records rules. Dr. Quillivan agreed with Dr. Skaggs and stated that the new rules committee would prioritize a review of the medical records rules.

**Agenda Item 10. Discussion and possible action regarding CE requirements.**

Dr. Skaggs felt that no further discussion was necessary after the adoption of the rule modification from agenda item six and the updates in The Executive Director’s report from agenda item three.

**Agenda Item 11. Committee Appointments**

- a. Executive Committee
- b. Enforcement Committee
- c. Licensing Committee
- d. Finance Committee
- e. Advisory Committee
  - 1. Equine Dental Provider Advisory Committee
  - 2. Licensed Veterinary Technician Advisory Committee

Dr. Quillivan made changes to the Finance Committee, removing herself and appointing Mrs. Whitehead. The members of the Finance committee will now be Chair, Dr. Criner; Mr. Chacon; and Mrs. Whitehead.

Mr. Chacon made a motion to reappoint Mr. Pardue as Board Vice President, Dr. Mixon seconded the motion, and the motion was unanimously approved.

Dr. Mixon made a motion to reappoint Dr. Criner as Board Secretary, Mr. Chacon seconded the motion, and the motion was unanimously approved.

No other changes to the committees were made.

- a. Executive Committee—President, Dr. Quillivan; Vice President, Keith Pardue; Secretary, Dr. Criner.
- b. Enforcement Committee—Chair, Dr. Quillivan; Dr. Mixon, and Mr. Chacon, Mr. Pardue and Mrs. Whitehead as alternating public members.
- c. Licensing Committee—Chair, Dr. White; Mrs. Allen and Mr. Pardue.
- d. Finance Committee—Chair, Dr. Criner, Mr. Chacon and Mrs. Whitehead.
- e. Advisory Committees
  - 1. Equine Dental Provider Advisory Committee—Chair, Carl Mitz; Mr. Lee Vogel and Dr. Joe Pluhar.
  - 2. LVT Advisory Committee—Will remain the same with Chair, LVT David Sessum; LVT Sue Allen; LVT Cindy Dittmar; Eden Meyer, DVM and Michael White, DVM.

**Agenda Item 12. Consideration and approval of Agreed Orders.**

<b>Case#</b>	<b>Name</b>	<b>License #</b>	<b>Practice City</b>
CP18-042			
<i>Non-voting members:</i>			
CP18-171			
<i>Non-voting members: Jessica Quillivan, DVM</i>			
CP19-081			

<u>Case#</u>	<u>Name</u>	<u>License #</u>	<u>Practice City</u>
<i>Non-voting members:</i>			
CP19-082			
<i>Non-voting members:</i>			
CP19-115			
<i>Non-voting members:</i>			
CP19-117			
<i>Non-voting members: Jessica Quillivan, DVM</i>			
CP19-182			
<i>Non-voting members:</i>			
CP20-048			
<i>Non-voting members:</i>			
CP20-090			
<i>Non-voting members:</i>			
CP20-148			
<i>Non-voting members:</i>			
CP20-196			
<i>Non-voting members:</i>			
CP20-405			
<i>Non-voting members:</i>			

The following dismissals were pulled for executive session; CP18-042, CP19-081, CP19-082, CP20-405

Dr. Quillivan recused herself from CP18-171 & CP19-117

Dr. Criner recused herself from CP19-082 and CP18-171.

Mr. Chacon made a motion that the board approve the above agreed orders, with the exceptions of the few cases that were pulled for executive session, Dr. White seconded the motion, and the motion was unanimously approved.

**Agenda Item 13. Consideration and approval of cases recommended for dismissal from Medical Review.**

<u>Case #</u>	<u>Name</u>	<u>License #</u>	<u>Practice City</u>
CP18-175			
<i>Non-voting members: Michael White, DVM</i>			
CP18-346			
<i>Non-voting members: Michael White, DVM</i>			
CP19-180			
<i>Non-voting members: Randall Skaggs, DVM</i>			

<b>Case #</b>	<b>Name</b>	<b>License #</b>	<b>Practice City</b>
<b>CP19-187</b>			
<i>Non-voting members:</i>	<i>Randall Skaggs, DVM</i>		
<b>CP19-247</b>			
<i>Non-voting members:</i>	<i>Michael White, DVM</i>		
<b>CP19-249</b>			
<i>Non-voting members:</i>	<i>Randall Skaggs, DVM</i>		
<b>CP19-255</b>			
<i>Non-voting members:</i>	<i>Randall Skaggs, DVM</i>		
<b>CP19-364</b>			
<i>Non-voting members:</i>	<i>Randall Skaggs, DVM</i>		
<b>CP19-371</b>			
<i>Non-voting members:</i>	<i>Randall Skaggs, DVM; Jessica Quillivan, DVM</i>		
<b>CP19-409</b>			
<i>Non-voting members:</i>	<i>Randall Skaggs, DVM</i>		
<b>CP20-034</b>			
<i>Non-voting members:</i>	<i>Michael White, DVM</i>		
<b>CP20-056</b>			
<i>Non-voting members:</i>	<i>Randall Skaggs, DVM</i>		
<b>CP20-145</b>			
<i>Non-voting members:</i>	<i>Randall Skaggs, DVM; Jessica Quillivan, DVM</i>		
<b>CP20-153</b>			
<i>Non-voting members:</i>	<i>Randall Skaggs, DVM</i>		
<b>CP20-206</b>			
<i>Non-voting members:</i>	<i>Randall Skaggs, DVM</i>		
<b>CP20-207</b>			
<i>Non-voting members:</i>	<i>Randall Skaggs, DVM</i>		
<b>CP20-209</b>			
<i>Non-voting members:</i>	<i>Randall Skaggs, DVM</i>		
<b>CP20-285</b>			
<i>Non-voting members:</i>	<i>Randall Skaggs, DVM</i>		
<b>CP20-290</b>			
<i>Non-voting members:</i>	<i>Randall Skaggs, DVM</i>		
<b>CP20-311</b>			
<i>Non-voting members:</i>	<i>Randall Skaggs, DVM</i>		
<b>CP20-315</b>			
<i>Non-voting members:</i>	<i>Randall Skaggs, DVM</i>		
<b>CP20-329</b>			
<i>Non-voting members:</i>	<i>Randall Skaggs, DVM</i>		
<b>CP20-343</b>			
<i>Non-voting members:</i>	<i>Michael White, DVM</i>		
<b>CP20-359</b>			
<i>Non-voting members:</i>	<i>Randall Skaggs, DVM</i>		
<b>CP20-368</b>			

<u>Case #</u>	<u>Name</u>	<u>License #</u>	<u>Practice City</u>
<i>Non-voting members:</i>	<i>Michael White, DVM</i>		
<b>CP20-370</b>			
<i>Non-voting members:</i>	<i>Michael White, DVM</i>		
<b>CP20-373</b>			
<i>Non-voting members:</i>	<i>Michael White, DVM</i>		
<b>CP20-411</b>			
<i>Non-Voting Members:</i>	<i>Michael White, DVM</i>		

The following dismissals were pulled for executive session; CP18-175, CP18-346, CP19-409, CP20-034, CP20-153, CP20-206, CP20-207, CP20-209, CP20-368, CP20-370.

Dr. Skaggs was recused from CP19-180, CP19-187, CP19-249, CP19-255, CP19-364, CP19-371, CP19-409, CP20-056, CP20-145, CP20-153, CP20-206, CP20-207, CP20-209, CP20-285, CP20-290, CP20-311, CP20-315, CP20-329 and CP20-359.

Dr. Quillivan recused herself from CP20-034, CP19-371, CP20-145.

Dr. Criner recused herself from CP18-175.

Dr. White was recused from CP18-175, CP18-346, CP19-247, CP20-034, CP20-343, CP20-368, CP20-370, CP20-373 and CP20-411.

Mr. Chacon made a motion that the board approve the above Medical Review dismissals, with the exceptions of the ten cases that were pulled for executive session, Mr. Pardue seconded the motion, and the motion was unanimously approved.

**Agenda Item 14. Consideration and approval of cases dismissed from Informal Conferences.**

The following dismissals were pulled for executive session; CP17-117, CP19-032, CP19-080.

Dr. Quillivan recused herself from CP18-125.

Dr. White made a motion that the board approve the above dismissals, with the exceptions of the few cases that were pulled for executive session, Mr. Pardue seconded the motion, and the motion was unanimously approved.

**Agenda Item 15. Consideration and approval of cases dismissed from Staff.**

The following dismissal was pulled for executive session; CP21-006 & CP20-274

Dr. White recused himself from CP20-274.

Mrs. Whitehead made a motion that the board approve the above dismissals, with the exceptions of the case that was pulled for executive session, Dr. Skaggs seconded the motion, and the motion was unanimously approved.

**Agenda Item 16. Consideration and approval of Cease-and-Desist letters**

<u>Case #</u>	<u>Docket #</u>	<u>Name</u>	<u>License #</u>	<u>Practice City</u>
CP20-322	N/A	[REDACTED]	[REDACTED]	[REDACTED]
CP20-400	N/A	[REDACTED]	[REDACTED]	[REDACTED]
CP21-026	N/A	[REDACTED]	[REDACTED]	[REDACTED]
CP21-039	N/A	[REDACTED]	[REDACTED]	[REDACTED]
CP21-070	N/A	[REDACTED]	[REDACTED]	[REDACTED]
CP21-074	N/A	[REDACTED]	[REDACTED]	[REDACTED]

The following cease-and-desist letters were pulled for Executive Session; CP21-070 and CP21-074.

There were no recusals.

Mr. Pardue made a motion that the board approve the above cease-and-desist letters, with the exceptions of the two cases pulled for Executive Session, Mr. Chacon seconded the motion, and the motion was unanimously approved.

**Agenda Item 17. Citizen Comments**

No citizen comments were submitted.

**Agenda Item 18. Discussion of possible agenda items and dates for future Board Meetings.**

Dr. Skaggs presented Rule 801.256--Special licenses as an item for discussion on the next agenda. However, Ms. Sharkey states that “801” means that it is a part of the Veterinary Licensing Act and the board cannot change.

The board discussed and pulled dates for the next board meeting. After discussion, the next board meeting is scheduled for Thursday May 13<sup>th</sup>, 2021 and will begin at 9:00am.

**Agenda Item 19. Executive Session to discuss pending and contemplated litigation and personnel matters, including the evaluation of the Executive Director.**

*The board entered Executive Session at 11:24am.*

*Executive Session ended at 1:09pm*

Dr. Skaggs made a motion to unapproved CP20-411 and pull the case for Executive Session, Dr. Mixon seconded the motion, and the motion was unanimously approved.

***The board entered Executive Session at 1:12pm.***

***Executive Session ended at 1:20pm.***

**No Action was taken in Executive Session.**

***Agenda Item 12. Consideration and approval of Agreed Orders.***

*The following dismissals were pulled for executive session; CP18-042, CP19-081, CP19-082, CP20-405*

*The following cases were pulled for vote:*

*CP18-042—Dr. Skaggs made the motion to approve CP18-042, Dr. Mixon seconded the motion, and the motion was unanimously approved.*

*CP19-081—Dr. Criner made the motion to approve CP18-081, Dr. White seconded the motion, there was one vote against approval. The motion was passed and CP19-081 was approved for dismissal.*

*CP19-082—Mr. Chacon made the motion to approve CP18-082, Dr. Mixon seconded the motion, there was one vote against approval. The motion was passes and CP18-082 was approved for dismissal.*

*CP20-405—Dr. Mixon made the motion to approve CP20-405, Dr. Criner seconded the motion, and the motion was unanimously approved.*

***Agenda Item 13. Consideration and approval of cases recommended for dismissal from Medical Review.***

*The following dismissals were pulled for executive session; CP18-175, CP18-346, CP19-409, CP20-034, CP20-153, CP20-206, CP20-207, CP20-209, CP20-368, CP20-370.*

*The following cases were pulled for vote:*

*CP18-346—Dr. Mixon made the motion to approve CP18-346, Dr. Criner seconded the motion, there was one vote against approval. The motion passes and CP18-346 was approved for dismissal.*

*CP19-409—Dr. Criner made the motion to approve CP19-409, Dr. Mixon seconded the motion, and the motion was unanimously approved.*

*CP20-034—Dr. Mixon made the motion to approve CP20-034, Dr. Criner seconded the motion, there was one vote against approval. The motion passes and CP20-034 was approved for dismissal.*

*CP20-206—Dr. Mixon made the motion to pull CP20-206 for further discussion, Dr. Criner seconded the motion, and the motion was unanimously approved.*

*CP20-370—Dr. Skaggs made the motion to approve CP20-370, Dr. Mixon seconded the motion, and the motion was unanimously approved.*

*CP20-153—Dr. Mixon made the motion to approve CP20-153, Mr. Chacon seconded the motion, and the motion was unanimously approved.*

*CP18-175—Dr. Mixon made the motion to approve CP18-175, Dr. Quillivan seconded the motion, and the motion was unanimously approved.*

*CP20-207—Mr. Chacon made the motion to approve CP20-207, Dr. Mixon seconded the motion, and the motion was unanimously approved.*

*CP20-209—Dr. Skaggs made the motion to approve CP20-209, Dr. Mixon seconded the motion, and the motion was unanimously approved.*

*CP20-368—Dr. Criner made the motion to approve CP20-368, Dr. Mixon seconded the motion, and the motion was unanimously approved.*

*CP20-411—Dr. Skaggs made the motion to pull for further discussion, Mr. Pardue seconded the motion. There were three votes against pulling the case for further discussion. The motion was passed and CP20-411 will be pulled for further discussion.*

***Agenda Item 14. Consideration and approval of cases recommended for dismissal from Informal Conferences.***

*The following dismissals were pulled for executive session; CP17-117, CP19-032, CP19-080.*

*The following cases were pulled for vote:*

*CP17-117—Dr. Skaggs made the motion to approve CP17-117, Dr. Mixon seconded the motion, and the motion was unanimously approved.*

*CP19-032—Dr. Mixon made the motion to approve CP19-032, Dr. Criner seconded the motion, there were two votes against approval. The motion passes and CP19-032 was approved for dismissal.*

*CP19-080—Dr. Criner made the motion to approve CP19-080, Dr. Mixon seconded the motion. There was one vote against approval. The motion passes and CP19-080 was approved for dismissal.*

***Agenda Item 15. Consideration and approval of cases recommended for dismissal from Staff.***

*The following dismissals were pulled for executive session; CP21-006, CP20-274.*

*The following cases were pulled for vote:*

*CP21-006—Dr. Skaggs made the motion to approve CP21-006, Dr. Mixon seconded the motion, and the motion was unanimously approved.*

*CP20-274—Dr. Mixon made the motion to approve CP20-274, Dr. White seconded the motion, and the motion was unanimously approved.*

***Agenda Item 16. Consideration and approval of Cease-and-Desist letters.***

*The following dismissals were pulled for executive session; CP21-070, CP21-074.*

*The following cases were pulled for vote:*

*CP21-070—Dr. Mixon made the motion to approve CP21-070, Dr. Skaggs seconded the motion, and the motion was unanimously approved.*

*CP21-074—Dr. Skaggs made the motion to approve CP20-274, Dr. Mixon seconded the motion and the motion was unanimously approved.*

**Agenda Item 20. Return from Executive Session to report or discuss further actions to be taken following Executive Session. Possible action on items discussed in Executive Session.**

No Action was taken in Executive Session.

**Agenda Item 21. Adjourn**

With no further business before the board, Dr. Quillivan adjourned the meeting at 1:33 PM.