

**TEXAS BOARD OF VETERINARY MEDICAL EXAMINERS**  
**BOARD MEETING MINUTES**  
**January 25<sup>th</sup>, 2022**

The Texas Board of Veterinary Medical Examiners met for a scheduled meeting on Tuesday, April 26<sup>th</sup>, at 9:00am in person and via a Zoom conference call that was broadcast live on YouTube.

**Agenda Item 1.** Full Board Call to Order, Roll Call.

Jessica Quillivan, DVM, Board President, called the meeting to order at 9:10 am. Board Members present were Jessica Quillivan, DVM; Keith Pardue, J.D., Board Vice President Lynn Criner, DVM, Secretary; Samantha Mixon, DVM; Michael White, DVM; Randy Skaggs, DVM; Sue Allen, LVT; and Victoria Whitehead, J.D.. Board Staff present were: Executive Director, John Helenberg, Operations Director, Candice Simon; Interim General Counsel, Helen Kelly; CFO, Ernesto Palacios; and Executive Assistant, Patricia Prentice. Keith Pardue and Victoria Whitehead were present via zoom

**Agenda Item 2.** Approval of Minutes

Dr. Criner moved to approve, and all were in favor.

**Agenda Item 3.** Citizen Comments

Comments received before the meeting. Comments came from: Jodi Ware, Julie Catalano and Judy Santerre

**Agenda Item 4.** Executive Director Report

Mr. Helenberg speaks of move to the 1801 Congress Building. Currently have 4300 users, up from 500 on new system. Licensing and continued education back in effect. Staff changes, Brittany Sharkey left and is filled by temporarily, Helen Kelly. John Hargis is going to be coming aboard. Breakdown of each department. License look up is working. Considering the positions that are open and working with existing staff to fine tune operations.

**Agenda Item 5.** Update on Sunset Items

Sunset is coming back in November to review the new system. Module expected to be completed by May.

**Agenda Item 6.** Update on Cases Pending

Legal division is somewhat at a halt. With the new General Counsel coming in, we can begin Informal conferences again. Many cases are pending signed orders. A couple cases are in SOAH.

Considering hiring a contracting or hiring of Staff Attorney. Discussion of paralegal, other job duties, etc.

**Agenda Item 7. Rules Committee/Discussion**

Lots of feedback regarding the rules. Wanting to have a rules committee. Ms. Kelly was inaudible in most of her speaking (39:40) but advised the board on how to go about a Rules Committee. Dr. Mixon speaks on making rules easier to read and understand.

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Public Comment was re-opened for a new comment, Dr. Steve Golla.

**Agenda Item 8. Vote on Board Leadership**

Vice President and Secretary will remain the same. All members were in favor.

**Agenda Item 9. Committee Appointments**

Raquel Olivier joined the enforcement com  
Dr. Skaggs became the head of the Finance committee.

**Agenda Item 10. Cease and Desist Procedure Discussion.**

Ms. Kelly spoke on the process regarding Cease and Desist and it comes with weight to making non veterinarians stop.

**Agenda Item 11. Discussion and strategies for marketing and communication efforts by Tbvme**

Dr. Criner requests to bring back board notes and the benefits it will bring the board and public. Dr. White agrees with Dr. Criner.

Ms. Whitehead requests the use of social media and utilizing renewals to get information and feedback.  
15 Minute Break

**Agenda Item 12. Discussion, recommendation, and possible action regarding adoption of rule changes to be published in the Texas Register.**

a. 573.52 Veterinarian Patient Record Keeping (Amendment)

b. 573.75 Duty to Cooperate with Board (Amendment) Motion by Dr. Mixon to accept as is and failed.

c. 577.5 Committees of the Board (Amendment) Motion to pull the rule for further discussion and was passed in favor.

Keith Pardue and Victoria Whitehead cannot vote due to the agenda not being posted as a hybrid meeting.

**Agenda Item 13. Consideration and Approval of Agreed orders**

Case# Name License # Practice City  
CP19-078 Ronald Box, DVM 5697 Pecos, TX

**Non-voting members:**

CP19-264

CP21-315

CP21-351

CP21-366

Dana Boehm, DVM 9524 Taylor, TX

**Non-voting members:**

CP19-273 Samantha Holter, DVM 13845 College Station, TX

**Non-voting members: Jessica Quillivan**

Case# Name License # Practice City

CP19-277 David Lozano, DVM 13715 El Paso, TX

**Non-voting members:**

CP19-278 Tami Lass-Andrus, DVM 8703 Pearland, TX

**Non-voting members:**

CP19-295 Mendi Al Gburi, DVM 8548 Ovilla, TX

**Non-voting members:**

CP19-321 Bethany Whetstone, DVM 10168 Plano, TX

**Non-voting members:**

CP19-353 Tracy Graham, DVM 9315 Dallas, TX

**Non-voting members:**

CP19-356 Robert Webb, DVM 5446 Benbrock, TX

**Non-voting members:**

CP19-382 Dean Severidt, DVM 14078 Plano, TX

**Non-voting members:**

CP20-081 Michele Wright, DVM 11802 San Antonio, TX

**Non-voting members:**

CP20-098 Georgina Perez-Duboy, DVM 16100 Webster, TX

**Non-voting members:**

CP20-142 Johnny Scott, DVM 6318 Lockney, TX

**Non-voting members:**

CP20-186 Chandra Padidem, DVM 11997 Houston, TX

**Non-voting members:**

CP20-298 Granville Hicks, DVM 2910 Palestine, TX

**Non-voting members:**

CP20-362 Jessica Foulds, LVT LVT-958 New Braunfels, TX

**Non-voting members:**

CP20-363 Jessica Foulds, LVT LVT-958 New Braunfels, TX

**Non-voting members:**

CP20-380 Andrew Wirz, DVM 16298 Houston, TX

**Non-voting members:**

CP21-128 Kelly Koinm, DVM 15112 Nacogdoches, TX

**Non-voting members:**

CP21-129 Kelly Koinm, DVM 15112 Nacogdoches, TX

**Non-voting members:**

CP21-415 Emily Parker, DVM 12954 Lufkin, TX

**Non-voting members:**

CP22-035 Robert Rosebrock, DVM 4582 Buda, TX

**Non-voting members:**

CP22-047 Kerry Fitzpatrick, DVM 12410 Conroe, TX

**Non-voting members:**

Cases all passed except the following that went into executive session: 19-078, 19-277, 19-278, 19-295, 19-321, 19-382, 20-142, 20-186, 21-128, 21-090, 21-141 and 21-434.

Cases pulled came back from executive session and all were passed except CP 21-141.

**Agenda Item 14.** Consideration and Approval of cases recommended for dismissal by Informal Conference

Case# Name License# Practice City

CP19-140 [REDACTED]

**Non-voting members:**

CP19-357 [REDACTED]

**Non-voting members:**

CP20-141 [REDACTED]

**Non-voting members:**

CP20-198 [REDACTED]

**Non-voting members:**

CP20-218 [REDACTED]

**Non-voting members:**

CP20-313 [REDACTED]

**Non-voting members:**

CP20-326 [REDACTED]

**Non-voting members:**

CP20-358 [REDACTED]

**Non-voting members:**

CP20-395 [REDACTED]

**Non-voting members:**

CP20-396 [REDACTED]

**Non-voting members:**

CP20-404 [REDACTED]

**Non-voting members:**

CP21-056 [REDACTED]

**Non-voting members:**

**All cases were passed.**

**Agenda Item 15.** Consideration and approval of cases recommended for dismissal from Medical Review

Case # Name License # Practice City

CP19-251 [REDACTED]

Non-voting members: N/A

CP21-012 [REDACTED]

Non-voting members: Michael White

CP21-013 [REDACTED]

Non-voting members: Michael White

CP21-024 [REDACTED]

Case # Name License # Practice City

Non-voting members: Michael White

CP21-028 [REDACTED]

Non-voting members: N/A

CP21-063 [REDACTED]

Non-voting members: N/A

CP21-083 [REDACTED]

Non-voting members: Michael White

CP21-084 [REDACTED]

Non-voting members: Michael White

CP21-086 [REDACTED]

Non-voting members: N/A

CP21-090 [REDACTED]

Non-voting members: N/A

CP21-110 [REDACTED]

Non-voting members: Michael White

CP21-114 [REDACTED]

Non-voting members: Michael White

CP21-115 [REDACTED]

Non-voting members: Michael White

CP21-116 [REDACTED]

Non-voting members: Michael White

CP21-117 [REDACTED]

Non-voting members: Michael White

CP21-118 [REDACTED]

Non-voting members: Michael White

CP21-130 [REDACTED]

Non-voting members: Michael White

CP21-141 [REDACTED]

Non-voting members: N/A

CP21-222 [REDACTED]

Non-voting members: Michael White

CP21-230 [REDACTED]

Non-voting members: Michael White

CP21-231 [REDACTED]

Non-voting members: Michael White

CP21-386 [REDACTED]

Non-voting members: Michael White

CP21-387 [REDACTED]

Non-voting members: Michael White

CP21-394 [REDACTED]

Non-voting members: Michael White

CP21-395 [REDACTED]

Non-voting members: Michael White

Case # Name License # Practice City

CP21-400 [REDACTED]

Non-voting members: N/A

CP21-404 [REDACTED]

Non-voting members: N/A

CP21-434 [REDACTED]

Non-voting members: N/A

All cases were passed

**Agenda Item 16.** Consideration and approval of cases recommended by Staff Dismissal

Case # Name License # Practice City

CP21-345 [REDACTED]

Non-voting members:

CP22-029 [REDACTED]

Non-voting members:

CP22-063 [REDACTED]

Non-voting members:

CP22-095 [REDACTED]

Non-voting members:

All cases were passed

Cases pulled from above: 19-078,

**Agenda Item 17.** New Board Member Manual Acknowledgement and Signature. (Mr. Helenberg)

All received except Mr. Pardue and Ms. Whitehead who will send electronically.

**Agenda Item 18.** Discussion of possible agenda items and dates for future Board meetings. (Dr. Quillivan)

Dr. White would like to discuss titles used by technicians.

Request for dates to be a year in advance for future board meetings. April 26<sup>th</sup>, July 19<sup>th</sup>, October 18<sup>th</sup> and January 17<sup>th</sup>, 2023.

**Agenda Item 19.** Executive Session to discuss pending and contemplated litigation and personnel matters, including evaluation of the Executive Director.

Entered executive session at 11:25am.

Executive session ended at 1:30 pm.  
No decisions were made in closed session.

**Agenda Item 20.** Return from Executive Session to report or discuss further actions to be taken following Executive Session. Possible action on items discussed in Executive Session.

**Agenda Item 21.** Adjourn.  
The meeting ended at 1:35.